

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 2nd March 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Attendance	
889	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr David Chick Cllr Stuart McLean Cllr Dave Adams Cllr Colin Taylor</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr Andy Turner</p>	
890	<p>Declarations of Interest & Grants for Dispensation</p> <p>Cllr Simon Meaden declared an interest in item 892 'to consider quotes for the installation of solar panels on the Sports Pavilion'. The clerk did not grant a dispensation and asked Cllr Meaden to follow protocol and leave the meeting room whilst the matter was discussed. Cllr Reed chaired the item during the temporary absence of Cllr Meaden.</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
891	<p>Matters arising from the last F&GP Parish Council Meeting held 2nd February 2023.</p> <p>Tree Specialist Sam Lister provided a ballpark quote for permitted works on the Village Hall Poplar tree (ranging from £670 - £1340.00 +vat). Subsequently, he chose not to proceed with a further more accurate quote on this occasion.</p> <p>Members unanimously resolved to appoint Damory Tree Care to carry out TPO works and approve expenditure of £800.00 from a previous quote (F&GP 15/1/23 item 859).</p> <p>Members declined the request to install kerb barriers to the parking bays at the Village Hall.</p> <p>Tree & hedge work on the boundary line between Laurelbank and the Village Hall remain under consideration in view of potential installation of solar panels on the VH roof.</p>	

<p>892</p>	<p>To consider quotes for the installation of PV Solar Panels on PC owned property.</p> <p>Based on 31 panel 385W/400W PV Solar System including installation.</p> <p>DES Renewable Energy Unit 9 Cobham Road, Ferndown, Wimborne, BH21 7BX - £12,715.43</p> <p>Flo Energy 4 Maple Hoddesford, Hertfordshire, EN11 0EX - £20,080.00 (excluding installation costs) additional £4300.00.</p> <p>Wessex Eco Energy 21 Buttermarket, Poundbury, Dorchester, DT1 3AZ – Between £10,000.00 & £12,000.00</p> <p>Members considered each Company’s reputation, locality, cost, support systems in place for future management.</p> <p>Members resolved unanimously to <u>recommend</u> to FPC to appoint DES Renewable Energy to install Solar PV system (as per quote) to the Sixpenny Handley Sports Pavilion for the fee of £13,000.00.</p> <p>Members instructed the Clerk to forward the above information to the 2 absent members of the Parish Council.</p> <p>It was also agreed for the Clerk to request DES Renewable Energy to provide an additional quote to install an additional solar panel system to the Village Hall.</p> <p>Commencement of the Solar Project and expenditure to be approved at FPC 23/3/23.</p>	<p>Clerk</p> <p>Clerk</p>
<p>893</p>	<p>Play Area Matters & Reports</p> <p>The monthly on-sight inspections continue – all play equipment remains in good order with no major issues to report. The grass cutting is in good order, neat and tidy.</p> <p>Clerk to contact local contractor to assess the timbers of the basketball stand.</p> <p>Play Inspection report - follow-up work</p> <ul style="list-style-type: none"> • The play area entrance metal gate is slightly bent – Cllr Adams assessed the gate and is satisfied that it doesn’t present a finger entrapment risk. • Waste bin located in the Skate-park has deteriorated and is beyond repair. The bin is well used and Cllr Adams recommends purchasing a replacement waste bin. Clerk to source a replacement waste bin. 	<p>Clerk</p>
<p>894</p>	<p>Village Hall Matters</p> <p>Clerk received a VH Committee request for:</p> <ul style="list-style-type: none"> • Installation of a new external noticeboard • An improved security assessment <p>Members agreed that it would be beneficial to install an external noticeboard as there a high footfall in the area and recommended VH source appropriate model and funded from refurbishment fund.</p>	

	<p>Security options are under consideration – carried forward to the next meeting.</p> <p>Members remain committed to purchasing a new defibrillator to be housed externally at the Village Hall. Cllr Reed to forward recommended model & reasonably price replacement pads and accessories.</p> <p>Clerk to request Solar Panel assessment and quote from DES Renewables.</p>	<p>JR</p> <p>Clerk</p>
895	<p>Sports Association Matters</p> <p>A letter of thanks received from the local First School for their inclusion on the hedge laying conservation project. The ‘Eco Ambassadors’ enjoyed being hands on with the project. Cllr Meaden attended a meeting of the AONB & National Lottery representatives in conclusion to the project. Clerk to forward photos, invoices for works carried out to the AONB.</p>	<p>Clerk</p>
896	<p>Sports Facilities Matters & Recreation Ground</p> <p>The John Deere mower is to be sold with help from ABS Groundworks on behalf of the Parish Council.</p> <p>Reports of false fire alarms at the Sports Pavilion despite very recent Fire Alarm inspection. The fire sensor in the cellar could not be checked or cleaned as the room was not accessible on the day of inspection. Notify the Penny Tap to request cleaning the smoke detector sensor in the cellar.</p> <p>Members concluded that the energy efficiency discussions held with 2 local heating engineers was informative and thought provoking. Members agreed to request a quote from MI Heating to carry out an energy assessment in order to support future decisions on energy matters. Clerk to contact MI Heating.</p>	
897	<p>Asset Register</p> <p>Members reviewed, amended and approved the Asset Register 2023/24.</p>	
898	<p>Grass Cutting Quotes</p> <p>Members were very satisfied with the grass cutting service that Countryside Services provided during his probationary first year and agreed to extend for a further 2 years.</p> <p>Members accepted Countryside Services annual increase of £400.00 for the Grass Cutting Contract 2023/24.</p>	

<p>899</p>	<p>Correspondence</p> <p>Confirmation received from Dorset Council Grants Committee – a successful bid for £1200.00 in respect of the Warm Handley Hubs project. Members unanimously resolved under section 137 of Local Government Act to donate £200.00 towards St Mary’s Magnicafe to support the community focussed project.</p> <p>Cllr Turner circulated latest draft of the comprehensive flood report to all members prior to general distribution.</p> <p>Purpose: With the changing environmental impacts through global warming, action needs to be taken to ensure the localised flooding impact is significantly reduced and even removed. Regardless of this planning for additional housing across the parish must take account of the flood risk.</p> <p>Members were pleased with the level of detail and approved circulation to third party agencies.</p> <p>Sixpenny Sessions confirmed date 8th July 2023 for this year’s Big Session on the cricket pitch at the Recreation Ground.</p> <p>MADL (Make a difference locally) offering grants towards Coronation themed events in the community.</p> <p>Members resolved unanimously to purchase street bunting to mark the King’s Coronation Day. Additionally, contribute towards decoration and cupcakes at the Crossroads Café during the Coronation week.</p> <p>Members were reminded to promote current Councillor vacancies.</p> <p>The Chairman signed the retrospectively dated Allotment lease for Brushy Bush Allotments.</p>	<p>AT</p> <p>AT</p>
<p>900</p>	<p>Financial Matters & Expenditure</p> <p>The RFO circulated to members prior to the meeting a report on finances to 2nd March 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Members acknowledged the outstanding resolution to purchase street bunting in readiness for the King’s Coronation celebrations and also agreed to consider extra coronation themed cakes/decorations for the Crossroads Café nearer the time.</p> <p>Last month’s first on-line banking payments were successful with all payments being made. However, the dual signatory system failed to work. Members unanimously agreed to amend the Unity Trust Bank’s signatory & statement and increased authorised signatories from 2 to 3 in order to accommodate the administrator role counting towards authorisation.</p> <p>For this month the Clerk to administrate payments, 1st Scrutineer Cllr J Reed, 1st Cllr C Taylor & 2nd Cllr s Meaden to authorise payments.</p>	<p>Clerk</p>

Meeting Closed 9.05 pm

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed;..... 23rd March 2023

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 2nd March 2023.

Date Description Receipts payment

02/03/2023	Dorset Council Rent	SO		484.00
02/03/2023	Staff Salaries	On-line		911.00
02/03/2023	Nest Employee & employers	On-line		66.43
02/03/2023	WEB Both Annual Maintenance	On-line		389.95
02/03/2023	RM Educational Resources	On-line		22.73
02/03/2023	Cancel Cheque RM Educational	1533		- (45.46)
02/03/2023	Trustees of MALF Pitt Rivers no3 Rushmore (21-23)	On-line		20.00
02/03/2023	David Macleod Litter pick/bins	On-line		7.50
02/03/2023	L J Tuckey Office cleans/litter bins x5	On-line		37.50
02/03/2023	C Taylor Reimbursement Lease/business lease	On-line		47.00
02/03/2023	C Taylor 1st Pension contribution to Nest	On-line		66.43
02/03/2023	Elite Playground Inspections	On-line		52.80
02/03/2023	Complete Fire Services Ltd	On-line		160.80
31/01/2023	Business Reserve Account			
	March Total		-	2,220.68

To be submitted by the Clerk on Friday 3rd March 2023.

Scrutineer – Cllr James Reed

1st On-line authorisation Cllr Taylor

2nd On-line authorisation Cllr Meaden